

CELEBRATING EXCELLENCE BOOKING FORM
Thursday 8 March 2012 - 100 New Bridge Street London, EC4V 6JA

Please reserve place(s)* at **Celebrating Excellence 2012**

ifs ProShare Gold member £72 + VAT **ifs ProShare member (service provider)** £90 + VAT **ifs ProShare member (company)** Free of charge

Non member (company) £90 + VAT **Non member (service provider)** £220 + VAT

(* Members: maximum of three delegates - third delegate from the same company goes free but needs to complete a booking form; Non-members: maximum of two delegates)

CONTACT NAME: _____
 EMAIL: _____
 TEL: _____ FAX: _____
 ORGANISATION: _____
 ADDRESS: _____
ATTENDEE 1 NAME: _____
 JOB TITLE: _____
 E-MAIL: _____
ATTENDEE 2 NAME: _____
 JOB TITLE: _____
 E-MAIL: _____
ATTENDEE 3 NAME: _____
 JOB TITLE: _____
 E-MAIL: _____

Please tick box 1,2 or 3 below to indicate method of payment and complete the relevant details:

1. I enclose a cheque for £_____ made payable to **ifs ProShare**
2. Please send an invoice for £_____ to booking contact above (or provide alternative address)
3. Please charge £_____ to my Switch / Visa / Mastercard (delete as applicable)

Card security Number

Start Date Issue No. (Switch only) Expiry Date

Cardholder's Name: _____ Signature: _____

Your reference: _____

For Office Use only

Cost code: _____

Net Amount: _____

Please see over for additional information.

ifs ProShare reserves the right to change the programme without notice.

Confirmation: Return this form to Louise Moran by email to lmoran@ifslearning.ac.uk or by fax to 020 7444 7115. Confirmation of booking will be made upon receipt of payment.

Queries: If you have any queries regarding your booking please contact Louise Moran on 020 7444 7141.

Data protection – ifs ProShare will process your data in accordance with the principles of the UK Data Protection Act (1998). Your contact details may be made available to event partners, or used by us to send you information on products, services and special offers that may be relevant to you. Please tick here to withhold your details.

Photographs and/or video coverage may be taken at any **ifs ProShare** event and your image may be used on **ifs** websites, publications, promotional material and publicity in the future. No references will be made that link your image with any other personal data, unless specifically agreed.

Replacement and Cancellations: Replacements for delegates will be accepted at any time. A full refund, less £40 + VAT administration fee per delegate, will be given for cancellations received up to 21 days before the event.

Cancellations must be made in writing (letter or fax) and reach this office before the 21 day deadline - no refunds will be given for cancellations received after the deadline.